

REGULAR MEETING – FACILITIES AND TECHNOLOGY COMMITTEE

Litchfield Board of Education

Monday, April 11, 2011, Central Office Conference Room, 6:30 p.m.

A regular meeting of the Litchfield Board of Education Facilities and Technology Sub-Committee was held on Monday, April 11, 2011 at 6:30 p.m. in the Central Office Conference Room.

Members Present: Mr. Shuhi (chair), Mr. Falcetti and Ms. Fabbri

Also Present: Mr. Crowe and Mr. Buccitelli.

MOTION made by Mr. Falcetti and seconded by Ms. Fabbri: to approve the minutes of the February 22, 2011 regular meeting as amended. Under “Old Business – Maintenance Agreement” amend it to read “snow on roof was main issue.”

MOTION carried. All votes were in the affirmative. There were no abstentions.

MOTION made by Mrs. Fabbri and seconded by Mr. Shuhi: to approve the minutes of the March 14, 2011 special meeting as amended. Under New Business in second paragraph should read “Dr. Wheeler discussed the AFSCME contract...”

MOTION carried. All votes were in the affirmative. Mr. Falcetti abstained.

Communications - none

Public Comment - none

Old Business - none

New Business

- a. Town Emergency Grant Report – a grant to make a “partner” emergency shelter site at Litchfield High School with the town partnering with the American Red Cross; a generator would be installed, Red Cross liked areas to be used (front section of building, café, gym and front office); waiting for grant approval.
- b. Proposed LHS Domestic Hot Water Project – boilers provide hot water all summer, not much need in down months, want to install an electric H₂O heater for these months, would save fuel oil as boilers would not have to be fired.

LHS boilers are having problems, issue is being worked on.

- c. Fixed Asset Inventory – used for insurance purposes and budgeting, inventory value is \$3,290,415, this represents all items valued over \$500, the total value represents 75% of the inventory value of the system.

Fixed Asset Inventory helps in management control over loss, disappearance and additions and deletions.

Technology – none

Strategic Plan Discussion

- a. Review specs for intrusion alarm – consulted neighboring districts for specs; a Capital Project, summer 2011 is target.

Future Agenda Items – list of summer projects

MOTION made by Ms. Fabbri and seconded by Mr. Falcetti: to adjourn the meeting at 7:15 p.m.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Respectfully Submitted
Donald R. Falcetti
Board of Education